



Indira Gandhi National Open University

Regional Services Division, Maidan Garhi, New Delhi - 110 068



Certificate in Health Care Waste Management

The concern for bio-medical waste management has been felt globally with indiscriminate disposal of health care waste and the rise in deadly infections such as AIDS, Hepatitis-B. The need to educate different health care professionals/ workers about health care waste management is thus very important. To cater to the needs of these health care professionals, the School of Health Sciences, IGNOU and WHO, SEARO have developed a Certificate Programme in Health Care Waste Management in the South-East Asia Region Countries. The programme aims to:

- Sensitize the learners about health care waste and its impact on our health and environment.
- Acquaint the learner about the existing legislation, knowledge and practices regarding health care waste management in South-East Asia Region countries.
- Equip the learner with skills to manage health care waste effectively and safely.

Target Group : Doctors, Nurses, Paramedics, Health Managers and other professional workers working in health care institutions.

Eligibility : 10+2 or its equivalent

Medium of Instruction : English

Duration : Minimum 06 months and Maximum 02 Years, offered in both January & July cycle of admissions.

Fee Structure : Rs. 3,000/- for full Programme

Programme Structure :

CourseCode	Title of the Course	Credits
Compulsory Courses		
BHM-101	Fundamentals: Environment and Health, Health Care Waste Management Regulations	6
BHM-102	Health Care Waste Management: Concepts, Technologies and Training	6
Optional Courses (Choose any two)		
BHME-101	Inter-relationship between Health and Environment	2
BHME-102	Worker Safety and Patient Safety	2
BHME-103	Current Status of Health Care Waste Management and Legislation in the Regional Countries	2
BHME-104	Managerial and Systems Approach	2
BHME-105	Special Considerations of Waste Management	2
BHME-106	Administrative and Legal Aspects of Waste Management	2
BHMP-101	Project	2
BHML-101	Workshop	2
Total Credits		16

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Post Graduate Diploma in Hospital & Health Management

The programme fulfils specified needs of a middle level administrators in hospital or health care set-ups. This comprehensive programme provides a professional qualification and an insight into the managerial function for those serving graduates who wish to take up hospital and health administration as a career. It will also be of immediate benefit to those who are currently engaged in hospital administration at senior level. This programme is considered as a Continuing Medical Education programme by the Medical Council of India.

Eligibility :

- a) Graduates in any system of medicine recognized by respective councils.
- b) Graduates/Post Graduates in Nursing, Pharmacy or any allied health care system/ specialty with at least two years of working experience in hospitals having a minimum of 100 beds.
- c) Graduates/Post Graduates in any field with at least five years of experience in supervisory/ managerial capacity in a hospital having a minimum of 100 beds.

Medium of Instruction : English

Duration : Minimum 01 Year and Maximum 03 Years, offered in January cycle of admissions.

Fee Structure : Rs. 25,200/- for full Programme

Programme Structure :

Course Code	Title of the Course	Type of Course	Credits
MHH 101	Introduction to Management	Theory	6
MHH 102	Hospital Services	Theory	6
MHH 103	Organization and Management of Hospital and Health Services	Theory	6
MHHL 102	Hospital Services Practical	Practical	8
MHHL 103	Organization and Management of Hospital and Health Services Practical	Practical	8
Total Credits			34

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Post Graduate Diploma in Maternal and Child Health

Objectives : After completion of this programme, a student should be able to:

- imbibe comprehensive knowledge of ongoing Maternal and Child Programmes and be able to manage Health Care Services at different institutional levels;
- tackle the disease out breaks and effectively manage the National Health Programmes especially in relation to MCH services;
- provide antenatal care including those of high risk pregnancy, conduct normal delivery, handle common emergency care related to pregnancy and its outcome and identify referral situations;
- manage common gynecological morbidity and provide family planning services;
- provide newborn care, identify high risk babies, diagnose and manage common childhood morbidity including emergencies;
- acquire knowledge on nutritional needs, assess growth and development to children and manage their respective problems.

Eligibility : MBBS Degree recognized by Medical Council of India (MCI)

Medium of Instruction : English

Duration : Minimum 01 Year and Maximum 03 Years, offered in January cycle of admissions.

Fee Structure : Rs.30,000/- for full Programme

Programme Structure :

Course Code	Title of the Course	Type of Course	Credits
MME 301	Preventive MCH	Theory	6
MME 302	Reproductive Health	Theory	6
MME 303	Clinical Geriatrics II	Theory	6
MMEL 301	Preventive MCH Practical	Practical	6
MMEL 302	Reproductive Health Practical	Practical	6
MMEL 303	Child Health Practical	Practical	6
Total Credits			36

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Post Graduate Diploma in Geriatric Medicine

Objectives : After completion of this programme, a student should be able to:

- provide an overview of the epidemiological, demographic and biological aspects of aging
- describe the preventive, social, psychological, rehabilitative and vocational aspects of aging
- perform a comprehensive assessment of an older person, including history, examination, nutritional assessment, diet planning, mental health and psychological assessment, hearing, vision and dental assessment in an in-patient, home or community setting, including day hospitals.
- diagnose and manage acute illness, chronic illness, common geriatric problems and disability in old age in an in-patient setting, home and community setting where appropriate and be able to identify and refer the cases for specialist intervention wherever need be and also plan for transfer of care of frail older patients from hospital to home settings
- provide support and rehabilitation with the multidisciplinary team to an older patient in an inpatient, home, hospital and community setting and be able to identify and refer the cases for specialist intervention where need be.
- acquainted with ethical and legal issues such as abuse, euthanasia, organ donation, wills, and rights of elderly and use this knowledge for improving the geriatric care of elderly

Eligibility : MBBS Degree recognized by Medical Council of India (MCI)

Medium of Instruction : English

Duration : Minimum 01 Year and Maximum 03 Years, offered in January cycle of admissions.

Fee Structure : Rs.26,400/- for full Programme

Programme Structure :

Course Code	Title of the Course	Type of Course	Credits
MME 104	Basic Geriatrics	Theory	6
MME 105	Clinical Geriatrics I	Theory	4
MME 106	Clinical Geriatrics II	Theory	4
MMEL 104	Basic Geriatrics Practical	Practical	6
MMEL 105	Clinical Geriatrics I Practical	Practical	12
MMEL 106	Orthopaedics Practical	Practical	4
Total Credits			36

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Post Graduate Diploma in Vastushastra

Details of the programme are as Under:

- Eligibility** : Bachelor's Degree or Higher Degree in any discipline from a recognized University
- Medium of Instruction** : Hindi
- Duration** : Minimum 01 Year and Maximum 03 Years
- Fee Structure** : Rs.6,000/- for full Programme
- Programme Details** : Total Credits 32
- Courses** :

Course Codes	Title of the Course	Type of Course	Course Credits
MVS -011	वास्तुशास्त्र का स्वरूप एवं इतिहास	Theory	8
MVS -012	गृहपिण्ड विचार एवं गृहारम्भ	Theory	8
MVS -013	गृह एवं व्यावसायिक वास्तु	Theory	8
MVS -014	प्रासाद , ग्राम एवं नगर वास्तु	Theory	8

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इग्नू
अन-अन का
विश्वविद्यालय

इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय

क्षेत्रीय सेवा प्रभाग (आर.एस.डी.), मैदान गढ़ी, नई दिल्ली



ज्योतिष में स्नातकोत्तर उपाधि

ज्योतिष कार्यक्रम का उद्देश्य विद्यार्थियों को भारतीय प्राच्य विद्या के अन्तर्गत काल ज्ञान, ग्रह गति, सूर्य ग्रहण, चंद्र ग्रहण से लेकर भारतीय ऋषियों के मतों के आधार पर अंतरिक्ष में होने वाली घटनाओं के साथ मानव मात्र के व्यावहारिक जीवन का संचालन किस प्रकार होता है, इन तथ्यों का प्रामाणिक और विस्तृत ज्ञान प्रदान करना है। इस कार्यक्रम में अध्ययन करने वाले विद्यार्थियों को वेदांग नामक ज्योतिष शास्त्र का ज्योतिर्विज्ञान के रूप में किस प्रकार अध्ययन किया जाता है, यह भी परिज्ञान होगा। प्राचीन भारत में ज्योतिषीय गणित, सिद्धान्त एवं फलित की अवधारणा का विशेष ज्ञान कराने के साथ-साथ विद्यार्थियों को इस कार्यक्रम की अध्ययन सामग्री के द्वारा ज्योतिष की समग्र जानकारी प्रदान की जाएगी। इस प्रकार के अध्ययन से विद्यार्थी समाज के सरोकार में रहकर अपनी विद्या से स्वयं लाभान्वित रहते हुए, सभी के हित चिंतन में भी संलग्न रहेंगे। विषय ज्ञान के साथ-साथ रोजगार के प्रति प्रेरित करना और उसके लिए योग्य होने की क्षमता विकसित करना भी इस कार्यक्रम में सन्निहित है।

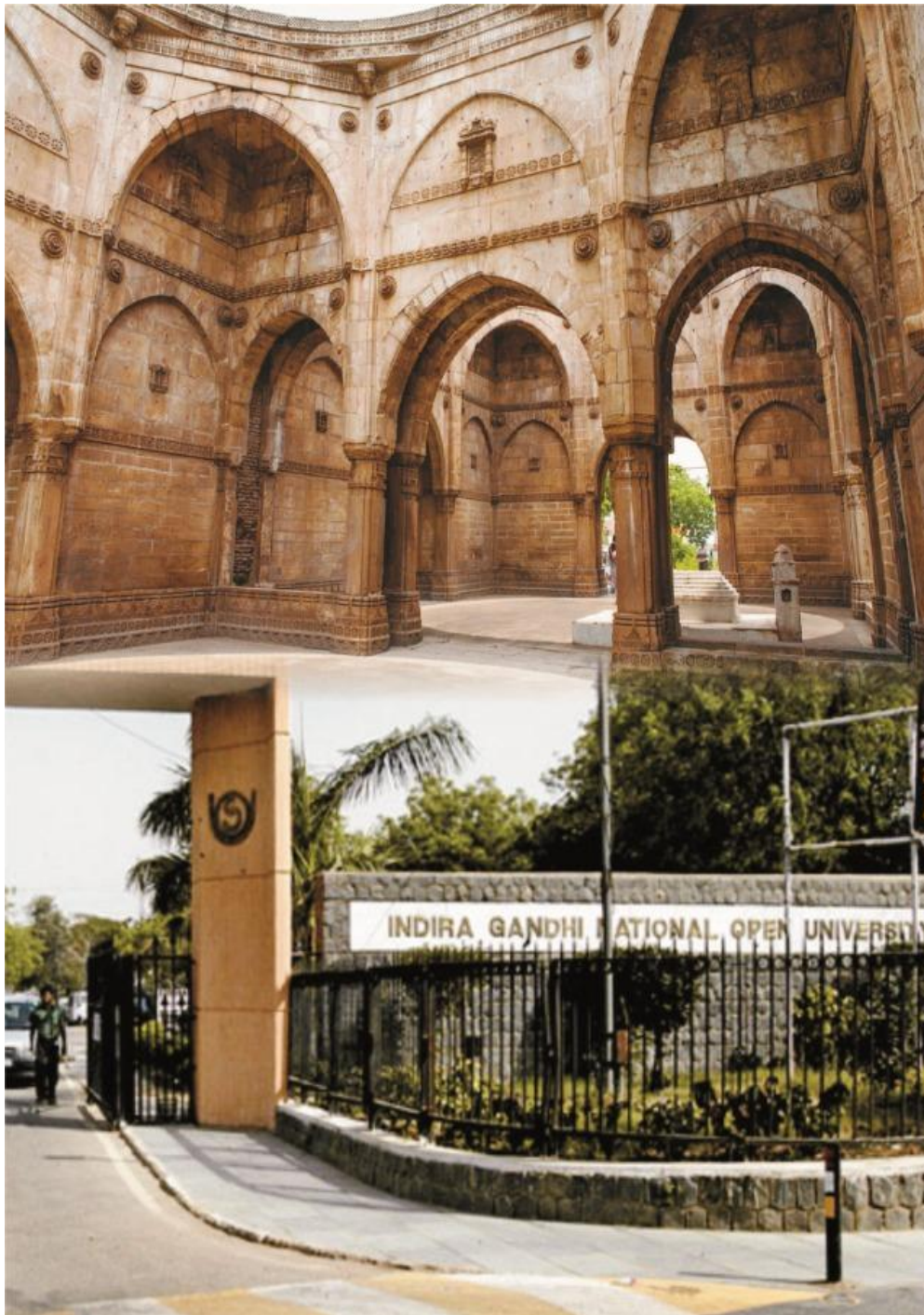
- पात्रता : मान्यता प्राप्त विश्वविद्यालय से स्नातक अथवा उच्चतर उपाधि।
 शिक्षा का माध्यम : हिंदी संस्कृत संयुक्त
 अवधि : न्यूनतम 2 वर्ष और अधिकतम 4 वर्ष; प्रवेश जनवरी और जुलाई दोनों सत्रों में उपलब्ध।
 शुल्क संरचना : रु 6,300/- प्रतिवर्ष
 कार्यक्रम विवरण : 64 क्रेडिट।

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
प्रथम वर्ष		
एम.जे.वाई MJY-001	भारतीय ज्योतिष का परिचय एवं ऐतिहासिकता	8
एम.जे.वाई MJY-002	सिद्धांत ज्योतिष एवं काल	8
एम.जे.वाई MJY-003	पंचांग एवं मंत्र	8
एम.जे.वाई MJY-004	कुण्डली निर्माण	8
द्वितीय वर्ष		
एम.जे.वाई MJY-005	ज्योतिर्विज्ञान	8
एम.जे.वाई MJY-006	गणित, ग्रहण, वैश्व एवं यन्त्रादि विचार	8
एम.जे.वाई MJY-007	संहिता ज्योतिष	8
एम.जे.वाई MJY-008	फल विचार	8
कुल क्रेडिट		64

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Certificate in Tourism Studies

The Programme is aimed at familiarising you with varied aspects of Tourism, creating awareness about Tourism, imparting basic training in organising Tourism services and opening career opportunities. It consists of two courses of eight credits each.

Eligibility : 10+2 or its equivalent

Medium of Instruction : English & Hindi

Duration : Minimum 06 months and Maximum 02 Years, offered in both January & July cycle of admissions.

Fee Structure : Rs. 2,400/- for full Programme

Programme Structure :

Course Code	Title of the Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
Total Credits		16

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Master of Arts in Vyavsavik Lekhan (MAHV)

Details of the programme are as Under:

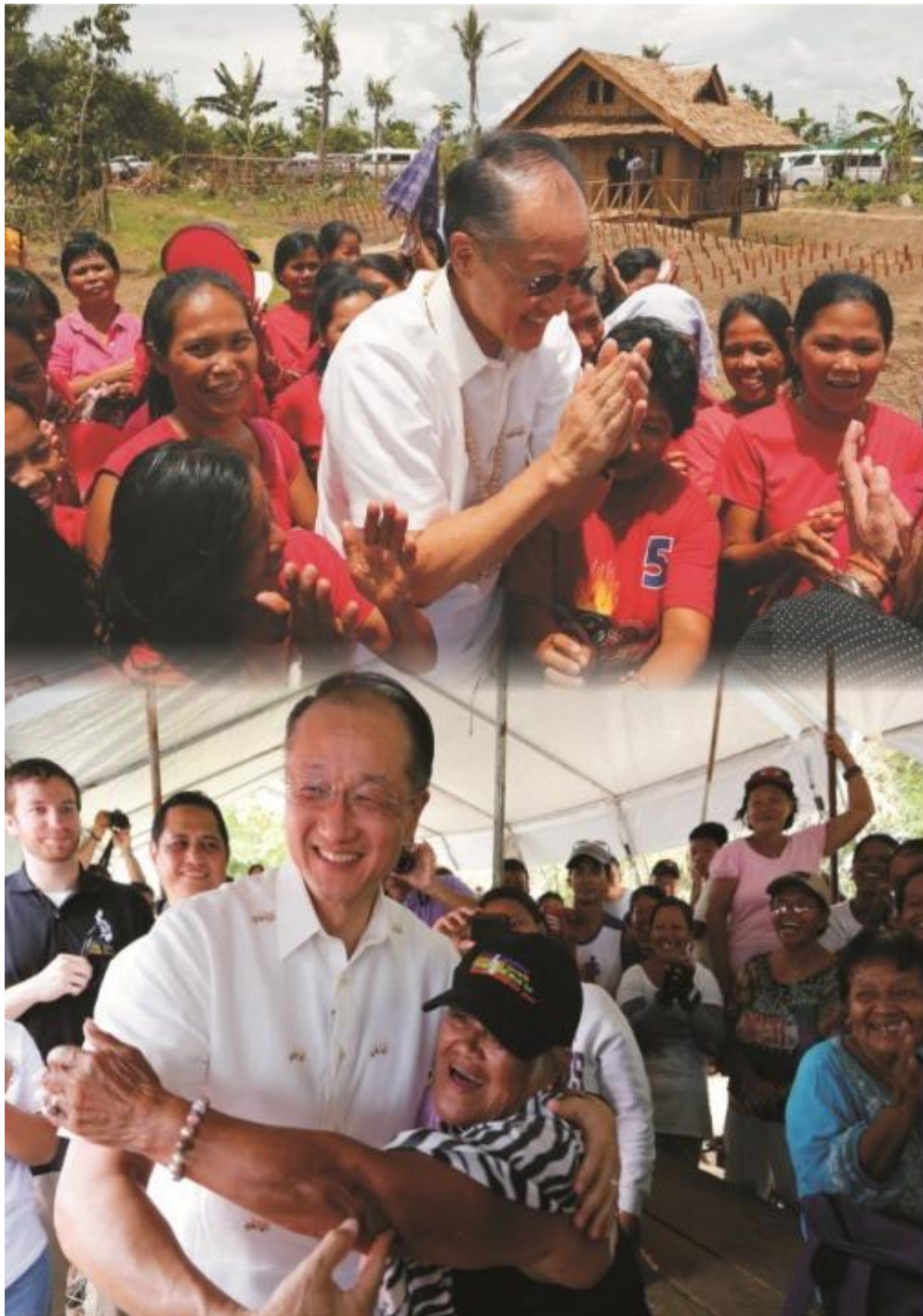
Eligibility	:	Bachelor's Degree in any discipline from a recognized University
Medium of Instruction	:	Hindi
Duration	:	Minimum 02 Year and Maximum 04 Years
Fee Structure	:	Total Rs.14,000/- (Rs.7,000/- per year)
Programme Details	:	Total Credits 72
Courses	:	

Course Codes	Title of the Course	Type of Course	Course Credits
First Year Courses			
MHD-01	हिन्दी काव्य-1 (आदिकाव्य, भक्ति एवं शैतिकाव्य)	सैद्धान्तिकी	4 क्रेडिट
MHD-02	आधुनिक हिन्दी काव्य	सैद्धान्तिकी	8 क्रेडिट
MHD-03	उपन्यास एवं कहानी	सैद्धान्तिकी	8 क्रेडिट
MHD-04	नाटक और अन्य गद्य विधाएँ	सैद्धान्तिकी	8 क्रेडिट
MHD-06	हिन्दी भाषा और साहित्य का इतिहास	सैद्धान्तिकी	8 क्रेडिट
Second Year Courses			
MHV-007	1. जनसंचार का सामान्य अध्ययन, 2. समाचार पत्र और फीचर लेखन	सैद्धान्तिकी	8 क्रेडिट
MHV-008	रेडियो माध्यम (भाग-1), रेडियो माध्यम (भाग-2)	सैद्धान्तिकी	8 क्रेडिट
MHV-009	टेलीविजन लेखन (भाग-1), टेलीविजन लेखन (भाग-2)	सैद्धान्तिकी	8 क्रेडिट
MHV-010	सिनेमा लेखन	सैद्धान्तिकी	8 क्रेडिट
MTT-16	अनुवाद और जनसंचार	सैद्धान्तिकी	8 क्रेडिट

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Certificate in Skill & Knowledge Awareness for Livelihood Promotion (CSANKALP)

The details of the Programme are as follow:

Eligibility : 10+2

Medium of Instruction : English

Duration : Minimum 06 months and
Maximum 02 Years

Programme Details : Total Credits 16

Courses :

Course Codes	Title of the Course	Type	Credits
BSP-001	Technical and Vocational Education and Training (TVET)	Theory	2
BSP-002	District Skill Planning	Theory	2
BSP-003	Training Partner Value Chain and Industry Interlinkages	Theory	2
BSP-004	Learning Skill Development, Monitoring and Evaluation	Theory	2
BSP-005	Entrepreneurship	Theory	2
BSP-006	Design and Implementation of Skill Projects	Theory	2
BSP-007	Sectoral Skills Development and Entrepreneurship Projects	Theory	2
BSP-008	Students Engagement, Placement and Tracking	Theory	2

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Post Graduate Diploma in Electronic Media

Details of the programme are as Under:

Eligibility	:	Bachelor's Degree in any discipline from a recognized University
Medium of Instruction	:	English
Duration	:	Minimum 01 Year and Maximum 03 Years
Fee Structure	:	Rs.9,500/- for full Programme
Programme Details	:	Total Credits 32
Courses	:	

Course Codes	Title of the Course	Type of Course	Course Credits
MJM-020	Introduction to Journalism & Mass Communication	Theory	4
MJM-024	Media & Society	Theory	4
MNM-001	Broadcast & Digital Journalism	Theory	4
MNM-002	Audio Production	Theory	4
MNM-003	Digital Photography & Videography	Theory	4
MNM-004	Audiovisual Production	Theory	4
MNML-001	Practical	Practical	4
MNMP-001	Project Work	Project	4

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Post Graduate Diploma in American Literature (PGDAML)

Eligibility : Bachelor's Degree or a Higher Degree from a recognized university

Medium of Instruction : English

Duration : Minimum 01 year and Maximum 03 Years

Fee Structure : Rs.7,000/-

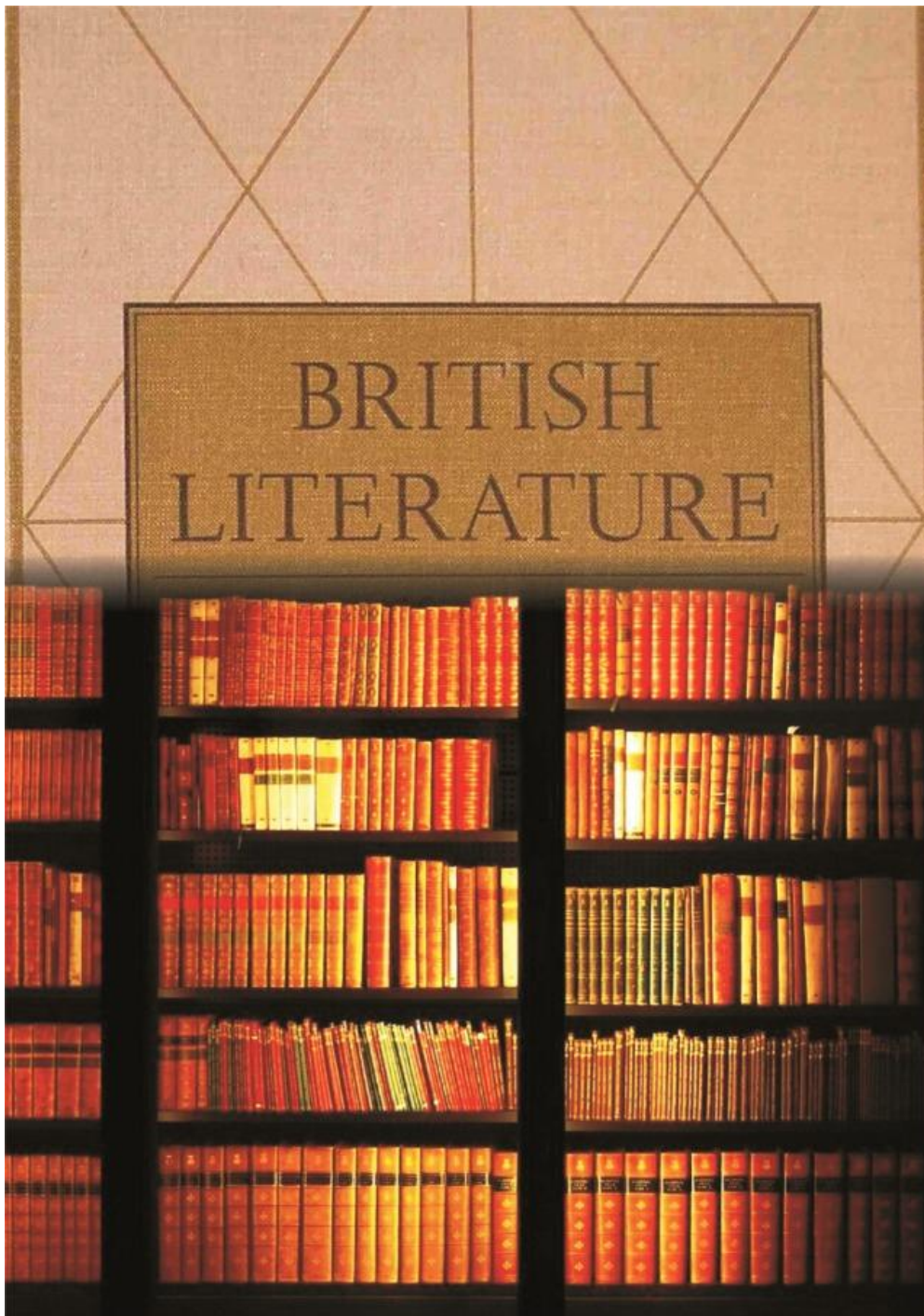
Programme Details : Total Credits 32

Course Codes	Title of the Course	Type	Credits
MEG 05	Literary Theory & Criticism	Theory (Compulsory)	8
Choose any three of the following courses 3 X 8 Credits = 24 Credits			
MEG 06	American Literature	Theory	8
MEG 11	American Novel	Theory	8
MEG 17	American Drama	Theory	8
MEG 18	American Poetry	Theory	8

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Post Graduate Diploma in British Literature (PGDBLT)

Eligibility : Bachelor's Degree or a Higher Degree from a recognized university

Medium of Instruction : English

Duration : Minimum 01 year and Maximum 03 Years

Fee Structure : Rs.7,000/-

Programme Details : Total Credits 32

Courses :

Course Codes	Title of the Course	Type	Credits
MEG 05	Literary Theory & Criticism	Theory	8
MEG 01	British Poetry	Theory	8
MEG 02	British Drama	Theory	8
MEG 03	British Novel	Theory	8

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Bachelor of Arts (VS) Micro Small & Medium Enterprises (BAVMSME)

Main Objectives: Studying Market demand before initiating a new venture Facilitating successful and profitable operation of a business enterprise. Inculcating managerial skills and enhancing interpersonal and leadership skills for empowerment of self and others Providing Innovative and competency-based approach in the area of entrepreneurship.

Eligibility	:	10+2 or its equivalent
Medium of Instruction	:	English
Duration	:	Minimum 03 years and Maximum 06 Years, offered in both the session January and July.
Programme Fee	:	Rs.5,100/- per year
Courses	:	

1 st Year (44 Credits)		
Course Code	Course Title	Credits
BEGLA-136	English at work place	6
BTMC-134	Entrepreneurship and Small Business	6
BECC-101	Introductory Microeconomics	6
BEVAE-181	Environmental Studies	4
BCOLA-138	Business Communication	6
BEGLA-135	English in Daily Life	6
BCOC-131	Financial Accounting	6
BEGAE-182	English Communication skills OR Hindi Bhasha OR MIL	4
2 nd Year (44 Credits)		
BERC-131	CSR Projects and Programmes	6
BCOC-132	Business Organization and Management	6
BCOC-133	Business Law	6
BPCS-186	Managing Stress	4
BERC-132	IPR for MSME'S and Start-ups	6
BCOE-141	Principals of Marketing	6
ECO-13	Business Environment	4
BERGP-171	Project	6
3 rd Year (44 Credits)		
BERC-133	MSMEs and Rural India	6
BERE-141	Institutional Support to MSMEs	6
BERE-142	Documentation for MSMEs	6
BPAS-184	Logistics Management	4
BERE-143	Traditional & Rural Enterprise	6
BERE-144	Entrepreneurial Sectors	6
BCOS-184/183	E-commerce OR Computer Application in Business	4
BERG-172	Human Resource Management and Industrial Relations In MSMEs	6

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